



## **Safe Harbour Expressive Therapies**

### **Payment Policy**

#### **Session fees**

- Intake session: free
- In person 50 minutes: \$100 + HST
- Virtual 50 minutes: \$95 + HST
- Virtual half hour sessions: \$50 + HST / session
- Email / phone sessions: \$25 + HST / session

Flexible fees are available for individuals who have fixed incomes. Ask for details.

#### **Payment Options:**

- Credit or debit in person by virtual terminal (Square) or by check. If you have cash, exact change is preferred.
- Credit through the GoRendezvous encrypted payment page or through an e-invoice (powered by Stripe). You may choose to save your card on Stripe's encrypted server.\*
- Credit or debit through an emailed link to a virtual terminal (Square). You may choose to save your card on Square's encrypted server.\*
- Through e transfer to [info@safeharbourstudio.com](mailto:info@safeharbourstudio.com).

*\* - If you choose to save your credit cards to Stripe's or Square's encrypted server, you can ask that this card be used for all future sessions with your therapist. Therefore, you will no longer receive invoices or links, but you will continue to receive receipts.*

#### **Payment protocol:**

- Payment arrangements must be made prior to the session and are due immediately after the session.
- Clients with health insurance (except Blue Cross) will receive a receipt for reimbursement after payment is made.
- Outside funding, grants and other forms of payment will receive a statement for payment after the session(s) (weekly or monthly) within 30 days. 3% interest will be added for statements older than 30 days.
- Your session is reserved for exclusively for you. To avoid being charged full price for this session, please contact us at least 24 hours in advance if you want to cancel or



*so-covers + so-discovers + so-creates*

reschedule. In some cases of missed appointments, we reserve the right to ask for payment in advance.

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